

**INTD 150: Library and Internet Research
Fall 2019**

Instructor: Ms. Erin Larucci, MLS
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Classroom: Milne 102 Computer Lab
Class meetings: Wednesdays, 5:00pm - 7:30pm
Oct 2 – Nov 6 (6 sessions)

Office hours: 30 minutes before class in Reference Office 122. You may also talk to me after class if you have questions or need help.

Textbook: Research Strategies: Finding Your Way Through the Information Fog, 6th Edition by William Badke (available at the bookstore and Amazon)

Course description (from course catalog): An introduction to research using a wide variety of techniques and resources in both general and subject-specific areas. The broad objectives of the course are to provide students with an understanding of the nature of information in the contemporary world, skills for locating and evaluating information, and knowledge of how to present the results of research. Print resources, electronic resources, and the Internet (including the World Wide Web) will be explored as potential search tools.

Student Learning Outcomes (from the Association of College & Research Libraries):

Information Literacy Competency Standards for Higher Education

1. The information literate student determines the nature and extent of the information needed.
2. The information literate student accesses needed information effectively and efficiently.
3. The information literate student evaluates information and its sources critically and incorporates selected information into his or her knowledge base and value system.
4. The information literate student, individually or as member of a group, uses information effectively to accomplish a specific purpose.
5. The information literate student understands many of the economic, legal, and social issues surrounding the use of information and accesses and uses information ethically and legally.

ADA (Americans with Disabilities Act) Statement: Students Diagnosed with a Disability— All individuals who are diagnosed with a disability are protected under the Americans with Disabilities Act, and Section 504 of the Rehabilitation Act of 1973. As such, you may be entitled to certain accommodations within this class. If you are diagnosed with a disability, please make an appointment to meet with the Office of Accessibility Resources (OAR), 209 Alumni Hall, ext. 2137. All students with the necessary supporting documentation will be provided appropriate accommodations as determined by the OAR Office. It is entirely your responsibility to contact OAR and concurrently supply me with your accommodation plan, which will inform me exactly what accommodations you are entitled to. You will only receive accommodations once you provide me with an OAR accommodation plan. Any previously recorded grades will not be changed.

Emergency Evacuation Procedures: In the event of an emergency requiring evacuation from Milne 102, please evacuate Chase Physical Education Building so that College officials can account for you. Please review the College's Emergency Evacuation Procedures and Shelter-in-Place Procedures at the following web link: <http://www.oneonta.edu/security>. All students are also encouraged to register for NY Alert for immediate notification of campus emergencies on or near the campus.

Attendance Policy: This course only meets once a week for six weeks and it involves a great deal of in-class work. Therefore, it is important to attend every class. However, I understand life happens, people get sick, emergencies, etc. If you have a legitimate excuse to miss class, you will still be expected to complete any in-class work on your own time, due the night of the following class (it is your responsibility to email me for the assignments and class materials). If you do not have a legitimate excuse, you will not be able to make up the in-class work and you will lose participation points. **Students who miss the first class will be withdrawn from the course. Students who miss two classes without legitimate excuses before October 23 will be withdrawn from the course.**

Academic Honesty: All students are expected to be aware of the Code of Conduct. The College's Academic Integrity policy is Article II, Part 2.

If you use material from other sources, make sure you cite your sources. This includes direct quotations, paraphrasing, and any instances where you are not demonstrating your own original ideas.

This policy also includes working on homework together. Unless you get permission from me first, I expect all work to be your own original work and not shared.

I have zero tolerance for academic dishonesty. Any violations will result in you automatically failing the assignment and, depending on the severity of the dishonesty, the course. Every instructor has his or her pet peeve. This one's mine - it takes approximately five hours for a

violation to be spotted, verified, reported, discussed, and filed. I know for a reason. Remember to cite your sources, give credit where it's due, submit original work, and you will be fine.

Assignments: There will be four assignments for the course: three homework assignments and a final project. For the homework assignments, you are to use an "interest topic" such as a hobby or personal interest - not an academic topic. Your final project will focus on an academic topic of your choosing. Final project topics can include a project topic for another class (with permission from your other instructor).

Weekly assignments are to be emailed to me by 11:59pm on the due date as PDF files (do not send Word documents). I will email back your grades and comments.

Weekly Assignments (3 x 15pts): These will be short questions relating to in-class exercises. All questions must be answered for full credit. Citations for these assignments (when not asked for specifically in the assignment) will be evaluated, but not graded.

Final Project (30pts.): This project is, in essence, an annotated bibliography – a paper *about* the research you did for a hypothetical, ten-page research paper. You may not use the same topic used for your homework assignments. You will research an academic topic (you may use a topic for another class with permission) and record how you went about it. This is not a research paper, but a paper on *how* you researched. **The Final Project is due at 11:59pm on November 6. It may not be handed in late!**

Late Assignments: Weekly assignments are due before midnight. I will deduct 1 point from assignments each day they are late. No assignment will be accepted after 11:59pm on the Friday after the due date. The final project may not be handed in late.

Extra Credit: I sometimes include an extra credit question on your homework assignments worth either one or two points depending on the complexity of the question. These questions require research on your part to answer. I will not provide other opportunities for extra credit.

Class Participation (25pts): A brief quiz on the reading will be given at the beginning of each class (worth 2 points). In-class exercises will provide hands-on practice in research (2 points). Showing up to class counts for 1 point; this, along with the quiz and completing the in-class work satisfactorily, you will earn a maximum of five points for that day. If you miss the class and don't have a legitimate excuse, you lose those points. If you are absent one day and have a legitimate excuse, you will be allowed to make up the quiz and in-class work for that day to earn the points. The exception is the last class – if you miss the last class, you will not be able to make up the work. If class is cancelled due to inclement weather, illness, or other event, everyone will receive participation points automatically for that day.

Incompletes: I do not offer the opportunity to take an incomplete.

Grading:

Weekly Assignments	45%
Final Project	30%
Class participation	25%
	100%

My grading system is simple: everyone starts at zero and works their way up. For every class you attend and every assignment you complete, you gain points. Extra credit points can only be applied to a grade under 100.

Week 2	Week 3	Week 4	Week 5	Week 6	Assignment 1	Assignment 2	Assignment 3	Final Project	Extra Cred	Total
5	5	5	5	5	15	15	15	30		100

A	94-100	C	74-76
A-	90-93	C-	70-73
B+	87-89	D+	68-69
B	84-86	D	66-67
B-	80-83	D-	65
C+	77-79	E	0-64

Class Schedule:

Oct 2	Introduction; Organization of information; Citing Sources	
Oct 9	Research models; Formulating a research question	Assignment 1 Due
Oct 16	Evaluating sources and relevance	Assignment 2 Due
Oct 23	Finding and accessing sources	Assignment 3 Due
Oct 30	In-class research and work on Final Projects	
Nov 6	Finishing Final Projects	Final Project Due at 11:59pm